

Invoice 12105

Invoice

Office 365 Assistance – January 2021



| | |
|----------------|------------------|
| Date | February 1, 2021 |
| Invoice Number | 12105 |
| Invoice Due | March 1, 2021 |

| | |
|---------------|------------|
| Invoice Total | \$3,000.00 |
|---------------|------------|

| | |
|---------|--------|
| Balance | \$0.00 |
|---------|--------|

| | |
|------|---|
| From | Mr. SharePoint, LLC 6457 South Kimbark Ave Unit 1S Chicago, IL 60637 US |
| To | Catalyst Biosciences 611 Gateway Blvd. Suite 710 South San Francisco, CA 94080 US |

| Task | Rate | Qty | Amount |
|---|-------|-----|---------|
| Time allocated in January 2021 to making updates to SharePoint Online/Office 365 as needed by the business. | \$150 | 20 | \$3,000 |

| | |
|----------|------------|
| Subtotal | \$3,000.00 |
| Total ? | \$3,000.00 |
| Payments | \$3,000.00 |
| Balance | \$0.00 |

Notes

Thank you! We really appreciate your business.

Terms

We do expect payment within 30 days, so please process this invoice within that time. There will be a 1.5% interest charge per month on late invoices.